

## **DELEGATED DECISIONS BY CABINET MEMBER FOR ADULTS**

**MINUTES** of the meeting held on Tuesday, 21 October 2025 commencing at 9.00 am and finishing at 9.05 am.

**Present:**

**Voting Members:** Councillor Tim Bearder – in the Chair

**Other Members:** Councillor James Robertshaw

**By Invitation:**

**Officers:**

Whole of meeting      Bhavna Taank – Head of Joint Commissioning, LC Live Well  
Sharon Paterson – Commissioning Manager  
Jack Ahier – Democratic Services Officer

*The Cabinet Member considered the matters, reports and recommendations contained or referred to in the agenda for the meeting and agreed as set out below. Copies of the agenda and reports are attached to the signed Minutes.*

### **11/25 DECLARATIONS OF INTEREST**

(Agenda No. 1/25)

There were no declarations of interest.

### **12/25 QUESTIONS FROM COUNTY COUNCILLORS**

(Agenda No. 2/25)

There were no questions from county councillors.

### **13/25 PETITIONS AND PUBLIC ADDRESS**

(Agenda No. 3/25)

There were none.

### **14/25 MINUTES OF THE PREVIOUS MEETING**

(Agenda No. 4/25)

The minutes of the meeting held on 16 September 2025 were approved as an accurate record of proceedings.

### **15/25 PROCUREMENT OF REPLACEMENT CONTRACTS FOR HOWDAB2 BRANDON TRUST**

(Agenda No. 5/25)

The recommendations were approved.

**RESOLVED to:**

- a) Agree that the Council extend the Henley, Oxford, Witney, Didcot, Abingdon and Banbury (HOWDAB)2 Supported Living contracts Lot 1, 2, 4, 8 and 9 that are currently delivered by the support provider Brandon Trust for 3 months;
- b) Agree that the Council procure two replacement contracts (based on the needs of the people supported) for the HOWDAB2 Brandon Trust Supported Living contracts using the call-off contract award process under the Live Well Supported Services (Adults) Framework Agreement; and
- c) Delegate authority to the Corporate Director for Adult Social Care, in consultation with the Head of Legal, to enter such call-off contracts following the completion of the procurement process for the replacement contracts.

**16/25 CONTRACT EXTENSIONS OF HOWDAB2 SEEABILITY (FARINGDON ROAD, NEW ROAD) AND CREATIVE SUPPORT (HOPE HOUSE)**  
(Agenda No. 6/25)

The recommendations were approved.

**RESOLVED to:**

- a) Agree to the extension of the Henley, Oxford, Witney, Didcot, Abingdon and Banbury (HOWDAB)2 Seeability supported living contract using 3 of the maximum 5-years available as part of the extension provision within the existing contract; and
- b) Agree to the extension of the HOWDAB2 Creative Support supported living contract using 3 of the maximum 5-years available as part of the extension provision within the existing contract.

**17/25 PROCUREMENT OF A REPLACEMENT CONTRACT FOR HOWDAB2 COMMUNITY INTEGRATED CARE (CIC), AND REAL LIFE OPTIONS (RLO)**  
(Agenda No. 7/25)

The recommendations were approved.

**RESOLVED to:**

- a) Agree to the procurement and award of a new call-off contract as a replacement contract for supported living services currently provided by Community Integrated Care at Banesberie Close and Millers Yard, and by Real-Life Options at Brasenose Driftway using the call-off contract award process under the Live Well Supported Services (Adults) Framework Agreement; and

- b) **Delegate authority to the Director for Adult Social Care, in consultation with the Head of Legal, to enter such a call-off contract following the completion of the procurement process for the replacement contract.**

..... in the Chair

Date of signing ..... 200